

### Letters of Support for International Students

While you are a student at UC Davis there may be times when you would like to have a letter of support or confirmation. This information sheet explains the types of letters you may need and the appropriate office to address your requests:

#### Applying for a Social Security Card

Students in F-1 and J-1 status will need a letter from SISS to accompany your application for a Social Security Card. Please complete the Letter Request Form that can be picked up at SISS or downloaded from our web site at <http://siss.ucdavis.edu/forms.cfm>. You will need to submit this form to SISS along with a copy of your employment offer letter. Your Social Security letter will be ready within 5 working days.

#### Renewing Your F-1 or J-1 Visa

If you need to apply to renew your F-1 or J-1 visa, you may wish to have a Letter of Certification that confirms your enrollment status. You should request this letter from the Registrar's Office at 12 Mrak Hall. See the Request for Letter of Certification at [http://registrar.ucdavis.edu/html/office\\_of\\_the\\_registrar\\_forms.html](http://registrar.ucdavis.edu/html/office_of_the_registrar_forms.html).

#### Inviting Your Family to Visit the US

When inviting your family to visit you in the United States, you may wish to provide them with a letter for use in applying for a visitor's visa. Please see the SISS information sheet on Inviting Family to the United States that can be downloaded from our web site at <http://siss.ucdavis.edu/documents/InvitingFamilytotheUS.pdf>. You can also download a sample letter to assist you in writing your letter of support (<http://siss.ucdavis.edu/documents/sampleletter.pdf>).

Participation in Commencement (Graduation) Ceremonies. If you are inviting family specifically to attend your graduation ceremonies, you can request a letter that confirms your participation in this event. Graduate students should request this letter from the Office of Graduate Studies. Professional students in the Graduate School of Management, the School of Veterinary Medicine or the School of Education should contact their Dean's Office. Undergraduates should contact their College or School Dean's Office. Please see the SISS information sheet on Inviting Family to the United States that can be downloaded from our web site at <http://siss.ucdavis.edu/resources.cfm>.

#### Confirming Your Student or Enrollment Status

If you are renewing your F-1 or J-1 visa, or otherwise need a letter to confirm your student status or your enrollment status, you should request this letter from the Registrar's Office at 12 Mrak Hall. See the Request for Letter of Certification at [http://registrar.ucdavis.edu/html/office\\_of\\_the\\_registrar\\_forms.html](http://registrar.ucdavis.edu/html/office_of_the_registrar_forms.html). If you are a graduate student in Filing Fee status, you will need to contact the appropriate Student Affairs Officer at the Office of Graduate Studies (<http://www.gradstudies.ucdavis.edu/about/directory.html#admissions>) before you can request a Letter of Certification.

#### Applying for Curricular Practical Training (CPT) or Academic Training (AT)

If you apply for CPT or AT you will need two letters. The first is the employment offer letter from the company or institution that will be employing you. The second is a letter from your academic advisor, graduate advisor or Education Abroad Program advisor. Each of these letters must contain specific information. Please see the information sheets on F-1 Curricular Practical Training or J-1 Student Academic Training for these important details. These information sheets can be picked up at SISS or downloaded from our web site at <http://siss.ucdavis.edu/forms.cfm>.