

Date

US Consular Officer/CBP Officer

Re: Granting B-2 Tourist Visa/Status for \_\_\_\_ [name of visitor]

Date of Birth: [visitor birth date]

To Whom It May Concern:

This is to confirm that I am an international scholar at the University of California, Davis, and I would like to invite my partner/parent/grandparent/etc. to visit me in the US. I currently do research/teach in the Department of \_\_\_\_ and I have \$\_\_\_\_ in annual funds to support myself from [list financial resources]. My financial resources are sufficient to offer room and board during the time that my partner/parent/grandparent/etc will visit me [if applicable]. Please see copies of my financial documents for your consideration, as well as the financial documents for my visitor.

I would very much appreciate your assistance in granting my partner/parent/grandparent/etc a B-2 tourist visa for \_\_\_\_ months [state length of stay, up to 6 months] so they can visit me during my stay in the US [or so that they can help care for a new baby, can attend an important event, etc.]

If you have any questions, please do not hesitate to contact me by phone (530) 555-0864 or email me@ucdavis.edu

Thank you for your assistance.

Sincerely,

Name

Address

Phone Number

**NOTE: International scholars may wish to provide the prospective visitor with proof of financial support (if applicable) and copies of their immigration documents.**